

Historic, Archive Document

Do not assume content reflects current scientific knowledge, policies, or practices.

1. 9
P69 Bac
1924

INSTRUCTIONS TO FIELD ASSISTANTS
IN THE BARBERRY ERADICATION CAMPAIGN
North Dakota

1. Survey

A. Farm to Farm Survey: In this survey cover the entire county or unit area which is assigned according to the instructions of the squad leader. The State Leader and squad leader will together decide the system of survey which will be most efficient and economical.

Survey every farmstead, site of old farmsteads, schoolhouse premises, cemetery, tree claim, grove, riverbank and any other place where bushes might be growing. Very carefully survey all properties where bushes have been eradicated for sprouts. The actual survey of the grounds where you are looking for barberry must be done on foot. The automobiles are used only to travel from place to place in the field.

B. Town and City Survey: In this survey, cover all the towns and cities in the area which has been assigned to you. Do the work on foot, walking from place to place. No bicycles, automobiles or vehicles are permitted to be used in going from place to place in the town or city survey, because there is great danger of missing bushes when you do not do the work on foot.

In connection with your survey work, remember the fact that bushes will be found in the places where you least expect to find them. Experience has proved that many bushes can be located, by talking with the people who reside on the premises which you survey. The property which you miss in your survey is most likely the property where bushes are growing. Every bush that you do not eradicate leaves a good source for millions of rust spores.

2. Report of Barberries

Just as soon as possible, when you have found the bushes, report the same, enclosing a good sample of the find to the State Leader, Agricultural College, N. D., and to Dr. E. C. Stakman, University Farm, St. Paul, Minnesota. Make the report on sheets from the short barberry survey book. In the report be sure that the name and address of the owner are correct. Besides the name of the town, county and State, give the township, the number of the section and name the quarter section. On the back of this sheet, by diagram, show the location so that anyone could take your report and without difficulty find the property which you have reported. Also write a short description of the location of the property, for example: John E. Jones, Cass County, North Dakota, Springvale township, Southeast quarter of section 29. Bushes along main road fence, five rods north of the road and twenty rods south of the house. In describing the location, be sure to mention some permanent land marks by which the property could be located. For instance, someone might want to locate that certain property twenty-five years from the time you find it. Write your report of the location so that it will be a good permanent record.

UNITED STATES DEPARTMENT OF AGRICULTURE
BUREAU OF PLANT INDUSTRY
WASHINGTON, D. C.

1900 1901 1902 1903 1904 1905 1906 1907 1908 1909 1910 1911 1912 1913 1914 1915 1916 1917 1918 1919 1920 1921 1922 1923 1924 1925 1926 1927 1928 1929 1930 1931 1932 1933 1934 1935 1936 1937 1938 1939 1940 1941 1942 1943 1944 1945 1946 1947 1948 1949 1950 1951 1952 1953 1954 1955 1956 1957 1958 1959 1960 1961 1962 1963 1964 1965 1966 1967 1968 1969 1970 1971 1972 1973 1974 1975 1976 1977 1978 1979 1980 1981 1982 1983 1984 1985 1986 1987 1988 1989 1990 1991 1992 1993 1994 1995 1996 1997 1998 1999 2000 2001 2002 2003 2004 2005 2006 2007 2008 2009 2010 2011 2012 2013 2014 2015 2016 2017 2018 2019 2020 2021 2022 2023 2024 2025 2026 2027 2028 2029 2030 2031 2032 2033 2034 2035 2036 2037 2038 2039 2040 2041 2042 2043 2044 2045 2046 2047 2048 2049 2050 2051 2052 2053 2054 2055 2056 2057 2058 2059 2060 2061 2062 2063 2064 2065 2066 2067 2068 2069 2070 2071 2072 2073 2074 2075 2076 2077 2078 2079 2080 2081 2082 2083 2084 2085 2086 2087 2088 2089 2090 2091 2092 2093 2094 2095 2096 2097 2098 2099 2100 2101 2102 2103 2104 2105 2106 2107 2108 2109 2110 2111 2112 2113 2114 2115 2116 2117 2118 2119 2120 2121 2122 2123 2124 2125 2126 2127 2128 2129 2130 2131 2132 2133 2134 2135 2136 2137 2138 2139 2140 2141 2142 2143 2144 2145 2146 2147 2148 2149 2150 2151 2152 2153 2154 2155 2156 2157 2158 2159 2160 2161 2162 2163 2164 2165 2166 2167 2168 2169 2170 2171 2172 2173 2174 2175 2176 2177 2178 2179 2180 2181 2182 2183 2184 2185 2186 2187 2188 2189 2190 2191 2192 2193 2194 2195 2196 2197 2198 2199 2200 2201 2202 2203 2204 2205 2206 2207 2208 2209 2210 2211 2212 2213 2214 2215 2216 2217 2218 2219 2220 2221 2222 2223 2224 2225 2226 2227 2228 2229 2230 2231 2232 2233 2234 2235 2236 2237 2238 2239 2240 2241 2242 2243 2244 2245 2246 2247 2248 2249 2250 2251 2252 2253 2254 2255 2256 2257 2258 2259 2260 2261 2262 2263 2264 2265 2266 2267 2268 2269 2270 2271 2272 2273 2274 2275 2276 2277 2278 2279 2280 2281 2282 2283 2284 2285 2286 2287 2288 2289 2290 2291 2292 2293 2294 2295 2296 2297 2298 2299 2300 2301 2302 2303 2304 2305 2306 2307 2308 2309 2310 2311 2312 2313 2314 2315 2316 2317 2318 2319 2320 2321 2322 2323 2324 2325 2326 2327 2328 2329 2330 2331 2332 2333 2334 2335 2336 2337 2338 2339 2340 2341 2342 2343 2344 2345 2346 2347 2348 2349 2350 2351 2352 2353 2354 2355 2356 2357 2358 2359 2360 2361 2362 2363 2364 2365 2366 2367 2368 2369 2370 2371 2372 2373 2374 2375 2376 2377 2378 2379 2380 2381 2382 2383 2384 2385 2386 2387 2388 2389 2390 2391 2392 2393 2394 2395 2396 2397 2398 2399 2400 2401 2402 2403 2404 2405 2406 2407 2408 2409 2410 2411 2412 2413 2414 2415 2416 2417 2418 2419 2420 2421 2422 2423 2424 2425 2426 2427 2428 2429 2430 2431 2432 2433 2434 2435 2436 2437 2438 2439 2440 2441 2442 2443 2444 2445 2446 2447 2448 2449 2450 2451 2452 2453 2454 2455 2456 2457 2458 2459 2460 2461 2462 2463 2464 2465 2466 2467 2468 2469 2470 2471 2472 2473 2474 2475 2476 2477 2478 2479 2480 2481 2482 2483 2484 2485 2486 2487 2488 2489 2490 2491 2492 2493 2494 2495 2496 2497 2498 2499 2500 2501 2502 2503 2504 2505 2506 2507 2508 2509 2510 2511 2512 2513 2514 2515 2516 2517 2518 2519 2520 2521 2522 2523 2524 2525 2526 2527 2528 2529 2530 2531 2532 2533 2534 2535 2536 2537 2538 2539 2540 2541 2542 2543 2544 2545 2546 2547 2548 2549 2550 2551 2552 2553 2554 2555 2556 2557 2558 2559 2560 2561 2562 2563 2564 2565 2566 2567 2568 2569 2570 2571 2572 2573 2574 2575 2576 2577 2578 2579 2580 2581 2582 2583 2584 2585 2586 2587 2588 2589 2590 2591 2592 2593 2594 2595 2596 2597 2598 2599 2600 2601 2602 2603 2604 2605 2606 2607 2608 2609 2610 2611 2612 2613 2614 2615 2616 2617 2618 2619 2620 2621 2622 2623 2624 2625 2626 2627 2628 2629 2630 2631 2632 2633 2634 2635 2636 2637 2638 2639 2640 2641 2642 2643 2644 2645 2646 2647 2648 2649 2650 2651 2652 2653 2654 2655 2656 2657 2658 2659 2660 2661 2662 2663 2664 2665 2666 2667 2668 2669 2670 2671 2672 2673 2674 2675 2676 2677 2678 2679 2680 2681 2682 2683 2684 2685 2686 2687 2688 2689 2690 2691 2692 2693 2694 2695 2696 2697 2698 2699 2700 2701 2702 2703 2704 2705 2706 2707 2708 2709 2710 2711 2712 2713 2714 2715 2716 2717 2718

In connection with the report of the location, make a report of the rust infection near and at different distances from the bushes. Continually make notation of the rust conditions in your area. Be sure to note the earliest infection on the barberries, grains, and grasses. Likewise note the latest date of infection on the barberries, grains, and grasses. Further information will be given by the State Leader in connection with this part of the work.

3. Publicity

Prepare news articles and write suggestions for different demonstrations and submit the same to the squad leader or State Leader. For information which you should desire for your stories, write to Mr. Sidney Hooper, of the Publications Department, North Dakota Agricultural College. He will gladly advise or assist you. Before releasing any article for publication, have the same approved by the State Leader, squad leader or Publicity Agent.

Distribute literature, all thru the country, using your best judgment in the distribution so that it will not be wasted.

Place posters on sign boards and other conspicuous places all thru the rural and urban districts. Be sure that the posters are well tacked so that they will not be immediately destroyed by the wind. Likewise, place placards giving different local information, which has been approved by the State Leader or squad leader in conspicuous places.

Discussion. Talk to the people concerning your work so that they will understand just exactly what you are doing and become interested. Especially, make a point to talk with the leaders in every community. These leaders will disseminate your message all thru the community and gain cooperation for our work. Always be patient with the people with whom you converse for it is a part of your duty to discuss your work with the people in a community. In that way you will gain their best cooperation and also make a good impression for yourself.

Demonstrations will be handled by the squad leader or a special representative selected by the State Leader.

4. Reports

Submit semi-monthly reports, North Dakota Form B, for the periods 1 to 15, and 16 to 30 or 31, accompanied by your expense account.

Submit the monthly report, North Dakota Form A, for every month no later than the fifth of the succeeding month.

Make out automobile travel statements in triplicate, one copy for the State Leader's office and two copies to submit with your expense account to the Washington office.

Make out your itineraries in duplicate.

Have your expense accounts signed by a notary public as per special information which you will receive.

Mail all expense accounts to the State Leader. After the accounts have been inspected and approved they will be forwarded to the Washington office.

Promptness and accurateness will mean that you will receive your expense checks much sooner than otherwise.

Address all Washington correspondence to Office of Cereal Investigations, Bureau of Plant Industry, Department of Agriculture, Washington, D. C. Address all mail for the State Leader, Box 48, Agricultural College, North Dakota.

5. Supplies

Small incidental supplies needed for immediate use can be purchased by the field assistants or squad leaders without the consent of the State Leader. All other supplies except gasoline, oil, and food, must be procured from Washington at the State Leader's request.

Take care of your supplies so that they will not be lost or destroyed thru neglect on your part. In making out your reports, be sure that you have well in mind just what you want to put in the report so that you will not waste several report blanks in making out a good one.

All field assistants will be under the direct supervision of a squad leader or special assistants who will be designated by the State Leader with the approval of the Washington office. The squad leader will be responsible to the State Leader for the work of the men under him and the cleaning up of the area assigned to him. He will move about the territory which is assigned to his group, travel in different automobiles each week or portion of a week as he might desire, keeping in touch with all of the movements of his men, helping them plan their work, place demonstrations, make necessary talks and contacts, secure special information for the State Leader, and especially looking after difficult situations such as bushes that people refuse to remove, and escaped areas. Further, he will check reports in order to avoid mistakes which will cause extra work in the Washington office and delay in reimbursement of expense accounts.

The State Leader must be able to reach by telephone or telegraph the squad leader any morning or evening and thru him the field men. Keep the squad leader informed of your whereabouts and watch for telephone or telegraph messages, especially the latter. Let the telegraph and telephone companies know where you room, and take your meals, so there will be no delay in messages reaching you.

The State Leader must be able to locate and reach by message any member of the squad thru the squad leader, so be sure to inform the squad leader immediately of any change of plans.

The squad leader must supervise closely at all times the actions and moral conduct of his men, so as to avoid criticism. (Every field assistant must be a respectable gentleman all the time). Any one act unbecoming of a gentleman most likely will bring severe criticism to all the members of the squad and even possibly to the whole "Barberry Eradication" force. Remember that every one in every community is keeping his eyes on you and there are always people who are waiting for the opportunity to criticise.

The squad leader will be furnished with directions for his work from the State Leader.

with the result of the various tests, which have been

made, and the results of the various tests, which have been

made, and the results of the various tests, which have been

made, and the results of the various tests, which have been

made, and the results of the various tests, which have been

made, and the results of the various tests, which have been

made, and the results of the various tests, which have been

made, and the results of the various tests, which have been

made, and the results of the various tests, which have been

made, and the results of the various tests, which have been